



ADMINISTRATION
210 COTTONWOOD AVENUE
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VILLAGE BOARD AGENDA
MONDAY, AUGUST 22, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Stevens

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of August 8, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2018
 - b. Consideration of a motion to initiate Revocation proceedings against Ordways Corner, Inc. related to the liquor licenses issued for Ordways Corner Tap and to establish a hearing on said revocation for September 12 during the Regular Village Board meeting and to issue a Summons to the Agent for Ordways Corner, Inc.

Items referred from the August 15, 2016 Plan Commission meeting

4. Consideration of a motion to approve the site, landscaping and building plans for the replacement of a cooling tower for Retlaw Industries at 520 S. Industrial Drive.
5. Consideration of a motion to approve an Extraterritorial Preliminary Plat for the Kiefer Farms development on Gail Lane east of Campus Drive.

Other items for consideration

6. Consideration of a motion to approve Resolution 08/22/2016-01 "A Resolution Concerning Transportation Funding And Urging The Wisconsin State Legislature And Governor To #JustFixItWI"
7. Consideration of a motion to approve Resolution No. 08/22/2016-02 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy".

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8. Consideration of a motion to confirm the appointment of Courtney Marschalek to the Environmental Corridor and Open Space Task Force as made by President Lamerand

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

10. Adjournment.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator 
DATE: August 19, 2016
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 3b Related to the Ordway's Corner Tap Liquor Licenses.

Background: As the Board will recall, liquor licenses were approved for Ordway's Corner Tap in March (initial) and June (renewal) 2016. The initial issuance was conditioned on the granting of an Occupancy Permit, which was made on May 13, 2016. In the intervening days, some 98 days since occupancy and 49 days since the July 1 term of the renewal license, the establishment has failed to open. As noted in the attached Complaint document, this is a violation of the Village Code, which requires that establishments open within 45 days of the issuance of their licenses. As a note, the Code also requires that establishments be open for business at least 45 days in each 60 day period. These requirements directly relate to the fact that, under State Law, the Village has a limited number of these licenses and to have them tied up with an establishment that is not "using" the licenses limits the opportunities for other businesses and the Village. I have reached out to the establishment's Agent in an effort to get an understanding and to effect a voluntary surrender of the license without success. In order to revoke the licenses, the establishment must be afforded an opportunity to respond to the Complaint at a hearing in front of the Village Board. If the Village Board wishes to pursue the matter, it would be appropriate to set a hearing on the matter for September 12 during the regular Village Board meeting and to direct that notice be given in the form of the attached Summons.

Recommendation: Recommend setting the hearing date and notifying the Agent for Ordway's Corner Tap of the Complaint.

Item 4 Related to a cooling tower at Retlaw Industries.

Background: The owners of Retlaw Industries have proposed placement of a replacement cooling tower at a location adjacent to the southeast corner of their building. The proposed location for the 20-foot tall structure is visible from the road but, as staff understands, was chosen to accommodate future expansion plans for the facility and to locate the cooling tower close to the inside location of the process for which it provides cooling. The Plan Commission considered the matter and recommended approval conditioned on installation of

landscaping and screening acceptable to staff, use of stainless steel support structure and painting of the units to match the exterior of the building.

Recommendation: Approve the proposed installation conditioned on the Plan Commission recommendations above.

Item 5 Related to an Extraterritorial Preliminary Plat for Kiefer Farms.

Background: The Preliminary Plat proposes the division of a 15-plus-acre parcel in the Town of Merton east of Campus Drive and south of the Arrowhead Campus. The parcel is not proposed for annexation to Hartland as it would be served from Town roads and is not adjacent to the Village's utility systems. The proposal includes 8 lots with an average size of about 39,000 square feet on a cul de sac. Access to a 7-acre outlot that surrounds the individual lots is provided from the cul de sac. Upon review, the Plan Commission recommended approval conditioned on:

1. Minimal removal of trees in the southern portion of the parcel and no removal of trees in the outlot except as may be necessary for storm water facilities.
2. Storm water plans and facilities be reviewed and approved by the Village Engineer at the expense of the property owner or developer.
3. Indications be made on the Plat that no access to Campus Drive is allowed and that the existing farm access be removed with proper restoration.

Recommendation: Approve the proposed Extraterritorial Preliminary Plat with conditions as recommended by the Plan Commission.

Item 6 Regarding the #JustFixItWI Resolution

Background: As the Board may be aware, the League of Wisconsin Municipalities has been asking its members to consider joining in an effort to urge the State to identify sustainable methods for funding transportation-related expenses at both the State and local levels. The attached proposed resolution is part of that effort. The resolution indicates that state-wide transportation spending on the local level has decreased by more than 17% in the last decade since it is limited by the levy limits on local government. Further, the resolution discusses the economic impact of poor roads and transportation systems on the region and State. The Board is asked to consider whether it wishes to add Hartland's voice to the chorus of municipalities encouraging a dialog on fixing the funding situation.

Recommendation: Recommend consideration of the resolution and adoption as appropriate.

Item 7 Regarding the annual requirement to exempt the Village from the County Library Tax

Background: As the Board will recall, annually the Village must exempt itself from the County Library Tax by pledging to tax its own citizens a proper amount, as established by law, for library operations. The minimum amount we must tax is set by applying the tax rate established by the County for library operations for 2016 to the Village's Equalized Value on January 1, 2016, which is used for 2017 operations. Based on this calculation, the Village must levy at least \$342,000 for library operations. Traditionally, the Village has levied significantly higher than this. The resolution indicates that the Village will levy at least \$0.283021 per \$1,000 Equalized Value for library operations, which meets the requirement.

Recommendation: Approve the Resolution.

Item 8 Regarding the appointment of Courtney Marschalek to the ECOS Task Force

Background: President Lamerand has selected Hartland resident Courtney Marschalek to fill the vacancy on the Environmental Corridor and Open Space (ECOS) Task Force. Ms. Marschalek has been active with the Hartland Lakeside School District in its efforts to improve the wooded areas it owns on the Hartland North campus and on the Hartland South/North Shore Middle School campus. This has involved development of educational and stewardship programs involving the students as well as applying for and receiving designation for the areas as official school forests. Ms. Marschalek participated in the initial meeting of the Task Force and has expressed interest in continuing.

Recommendation: Approve the appointment.

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MONDAY, AUGUST 8, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Meyers

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Clerk Igl, Billy Cooley

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Stevens) to approve Village Board minutes of July 25, 2016. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$358,622.58. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Landwehr) to approve Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
4. Consideration and determination of direction related to pedestrian bridge construction in connection with the Riverwalk development.

Administrator Cox stated that updated information related to construction of the pedestrian bridge was included in the packet including an estimated cost. Additional information was provided at the meeting. Administrator Cox stated that the discussion needs to lead to determining what type of bridge gets installed and how it is financed. It was stated that the Village is intending per the agreement with McCormick to fund the installation of the bridge, however with the addition of a roof the bridge is a significant cost warranting further discussion.

Billy Cooley, representative of JD McCormick, stated that soil borings were conducted and it was found that it would be necessary to go down to 30 feet to get to material that would hold the bridge. The estimate provided used 50 feet to be sure it's to a point that can hold the helical piers. He stated that final engineering is not yet complete. The preliminary plans had

three piers per embankment but the estimate includes 4 just to be safe. He stated that they had briefly talked about moving the bridge up or down the river in hopes of locating better soils but it was quickly determined that it would be unlikely to be of value based on poor soils present on the Riverwalk site.

Trustee Wallschlager asked for clarification on the location of the piers and asked whether they could be moved back. It was stated that the piers would be installed about 5 to 7 feet off the bank of the river. It was asked whether they could be moved back but it was stated that the bridge would then be longer it would exponentially increase the cost.

Trustee Meyers asked whether the planned bridge could be placed in the location of the bridge behind Palmer's. Mr. Cooley stated that it would likely be possible.

Administrator Cox stated that Village staff plans to recommend replacement of that bridge in the not too distant future using existing abutments. The Village's plan is to have walkways on both sides of the river. Administrator Cox reminded the Board that this pedestrian bridge serves multiple purposes. Installation of the bridge allowed granting of a waiver for parking requirements for the Riverwalk Development as it will allow access to additional parking on the opposite side of river. In addition, the bridge will provide another pedestrian connection from the downtown to the parking lot. There was discussion as to whether the proposed bridge could be eliminated and utilize only the existing bridge behind Palmer's.

It was stated that the Schedule 30 permit to install the bridge which is a 60 day process. It was stated that it may or may not be installed this fall. If not installed until spring when the water levels are higher, it would be installed later in spring.

Mr. Cooley stated that removing the roof from the current proposal would reduce the cost by \$22,600. It was stated that the footings required would be the same whether the bridge has a roof or not. Administrator Cox outlined options including proceeding with the bridge construction as discussed, consider a redesign of the bridge in an effort to reduce the cost, or further reduce the cost by installing a bridge similar to the bridge behind Palmer's. It was stated that temporary repairs were made to the existing bridge but it is anticipated that it would be replaced in the future.

It was stated that the bridge could be financed either by using the funds from the existing capital account or make the bridge a TIF expense taking the funds from those reserve funds and recoup it in the end. TIF expenses for this district are roughly \$1.9 million.

There was discussion regarding whether a roof on the bridge would be an advantage. Trustee Swenson stated that a bridge with a roof would be an attractive feature in the downtown area. It was stated that the bridge behind Palmer's is part of the Ice Age Trail. It was stated that the trail could be relocated to avoid that bridge in the future. President Lamerand stated that if the proposed bridge is installed, there would be the option to relocate the Ice Age Trail to utilize the new bridge rather than the bridge behind Palmer's. It was stated that replacement

of the existing bridge behind Palmer's is estimated at approximately \$35,000 or rather than replace, it could be decided in the future to eliminate the bridge rather than replace.

There was discussion regarding the costs included in the current proposal. Trustee Meyers stated that the Board had agreed on installation of the bridge based on earlier estimates provided. It was stated that the most current proposal is higher due to enhancements requested including a metal shingled roof, wood interior ceiling and Fiber Force decking. Mr. Cooley stated that the current proposal is for the bridge as designed.

Motion (Swenson/Landwehr) to approve the installation of the bridge with a roof as proposed being financed through the TIF. Carried (4-3). Wallschlager, Meyers, Stevens opposed.

Mr. Cooley stated that there is an existing walkway in Kenosha in which Fiber Force was utilized and requested that representatives from the Village view the project to determine whether the Fiber Force material will be satisfactory for the bridge project. Administrator Cox stated that staff and interested Board members will schedule a visit to the Kenosha project.

5. Consideration of a motion to approve a reduction in the Letter of Credit for the Four Winds West development.

Motion (Meyers/Swenson) to approve a reduction in the Letter of Credit for the Four Winds West development in the amount of \$969,013.08. Carried (7-0).

6. Consideration of a motion to approve the 2016 Crack Sealing Contract with Precision Sealcoating Inc. in the amount of \$44,320.

Motion (Stevens/Landwehr) to approve the 2016 Crack Sealing Contract with Precision Sealcoating Inc. in the amount of \$44,320. Carried (7-0).

7. Consideration of a motion to affirm and approve the increased water rate structure as established by the Public Service Commission, to confirm the Public Hearing date and time of September 27, 2016 beginning at 10:00am and to direct staff to implement the final ruling of the Public Service Commission regarding water rates with an effective date of December 16, 2016

Finance Director Bailey stated that staff had been directed to file a water rate increase application with the PSC expecting a 48% increase. PSC has reviewed the submittal and has presented a 29% rate increase (average). An average residential user will see 32% increase or \$28 per quarter. It is expected that the Village's budget in 2017 would show the water department with a positive balance at year end. PSC wants that balance accumulated to fund future projects. A Public Hearing is to be held on Sept. 27 beginning at 10:00 a.m. for a minimum of one hour in the Village Board room.

Motion ((Meyers/Landwehr) to affirm and approve the increased water rate structure as

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established by the Public Service Commission, to confirm the Public Hearing date and time of September 27, 2016 beginning at 10:00 am. Carried (7-0).

Motion (Compton/Swenson) to direct staff to implement the final ruling of the Public Service Commission regarding water rates with an effective date of December 16, 2016. Carried (7-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded viewers of the Partisan Primary Election to be held on Tuesday, August 9 with polls being open from 7 a.m. to 8 p.m.

9. Motion (Stevens/Wallschlager) to adjourn at 7:45 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: August 19, 2016

RE: Voucher List

Attached is the voucher list for the August 22, 2016 Village Board meeting.

Total amount to be approved: \$279,285.17

VILLAGE OF HARTLAND
VOUCHER LIST - AUGUST 22, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-24240 COURT FINES DUE STATE	ALLEN, SCOTT	CHANGE/WARRANT 389691799	\$8.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	ANTHONY THOMAS BLDRS	OCC/1500 E BRISTLECONE	\$1,500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	ANTHONY THOMAS BLDRS	OCC/1504 E BRISTLECONE	\$1,500.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	AUGUST FEES	\$65,085.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	J ANTHONY HOMES	OCC/567 BIRCHWOOD	\$1,500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	JAMES CRAIG BUILDERS INC	OCC/126 KESTREL WAY	\$1,500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	JEFF HORWATH FAMILY BLDRS.	OCC/107 BLUE RIDGE CT	\$1,500.00
G 101-31630 4TH OF JULY PARADE DONATIONS	JOURNAL/SENTINEL INC	PARADE	\$381.60
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	KINGS WAY HOMES	OCC/1619 WHISTLING HILL CIRCLE	\$1,500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	LAMERE, TODD	OCC/1260 MARY HILL CIRCLE	\$1,500.00
G 101-23000 SPECIAL DEPOSITS	LUDTKE, TOM	BARK RIVER SOFTBALL FIELD DEPOSIT	\$50.00
G 101-23000 SPECIAL DEPOSITS	LUDTKE, TOM	DEPOSIT FIELD RESTORATION	\$150.00
R 101-46725 PARK RENTALS-TAX EXEMPT	LUDTKE, TOM	PREPS NOT USED	\$66.00
R 101-46720 PARK RENTALS	LUDTKE, TOM	BARK RIVER SOFTBALL FIELD	\$40.00
G 101-21515 SALES TAXES PAYABLE	LUDTKE, TOM	BARK RIVER SOFTBALL FIELD	\$2.56
G 101-24240 COURT FINES DUE STATE	OCOMOWOC POLICE DEPT, TOWN	ALLEN/389691799	\$402.00
G 101-23000 SPECIAL DEPOSITS	OCREATIVE	BUSINESS OCC	\$500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	REGENCY BUILDERS	OCC/1167 MARY HILL CIRCLE	\$1,500.00
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$10,472.82
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$146.20
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$186.30
G 403-31786 SANCTUARY OF HARTLAND	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$822.30
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$3,992.66
G 403-31848 HARTLAND SERVICE	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$86.20
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	STILL RIVER BUILDERS, LLC	OCC/1620 WHISTLING HILL CIRCLE	\$1,500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	WESTRIDGE BUILDERS	OCC/116 KESTREL	\$1,500.00
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	WESTRIDGE BUILDERS	OCC/112 KESTREL	\$1,500.00
EXPENSE Descr			\$98,891.64
EXPENSE Descr AMBULANCE			
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND QUIK LUBE	OIL FILTERS/AIR FILTER/FUEL FILTERS	\$233.89
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	ENGINE LIGHT/AIR LEAK 4352	\$504.30
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MUELLER, ANDREW	BATTERIES	\$211.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	LAB TESTS/RODRIGUEZ	\$241.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	SUPERIOR CHEMICAL CORP	ICE MELT	\$183.61
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	SUPERIOR CHEMICAL CORP	HAND SANITIZER	\$79.40
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	W.S. DARLEY & CO.	KNEE PADS	\$95.94
EXPENSE Descr AMBULANCE			\$1,549.64

Account Descr	Search Name	Comments	Amount
EXPENSE Descr CABLE TELEVISION			
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	MILLER, JOEL R	BOARD MEETING BROADCAST	\$200.00
EXPENSE Descr CABLE TELEVISION			\$200.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	ADVANCED DISPOSAL SERVICES	DUMPSTER	\$170.35
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$170.35
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	JOURNAL COMMUNITY PUBL	BIDS ADVERTISEMENT	\$66.42
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			\$66.42
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	ELECTION NOTICE	\$39.32
EXPENSE Descr ELECTIONS			\$39.32
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	WACHTEL TREE SCIENCE & SERVICE	TREAT ASH TREES	\$1,141.00
EXPENSE Descr ENVIRONMENTAL SERVICES			\$1,141.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$11.47
EXPENSE Descr FINANCIAL ADMINISTRATION			\$11.47
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG ADMN SERVICES	\$166.22
EXPENSE Descr FINANCIAL ADMINISTRATION			\$166.22
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	FAITH KANDLER	REIMBURSE MILEAGE	\$186.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$186.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$53.46
EXPENSE Descr FINANCIAL ADMINISTRATION			\$53.46
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	CORK BOARD STRIPS/SHARPEN CHAIN	\$20.67
EXPENSE Descr FIRE PROTECTION			\$20.67
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	SAWSALL BLADES	\$35.92
EXPENSE Descr FIRE PROTECTION			\$35.92
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	SIGN	\$57.00
EXPENSE Descr FIRE PROTECTION			\$57.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	HELMET DECALS	\$97.50
EXPENSE Descr FIRE PROTECTION			\$97.50
E 101-52200-360 VEHICLE MAINT/EXPENSE	JENSON MOTORS	REPAIR A/C 4362	\$233.58
EXPENSE Descr FIRE PROTECTION			\$233.58
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LITTLE, ROBERT	REIMBURSE LUNCHES	\$75.45
EXPENSE Descr FIRE PROTECTION			\$75.45
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	POWERSPORTS COMPANY	GRIP END WEIGHTS	\$109.92
EXPENSE Descr FIRE PROTECTION			\$109.92
E 101-52200-220 UTILITY SERVICES	TIME WARNER CABLE (3)	JULY-SEPT PHONE/INTERNET	\$1,146.17
EXPENSE Descr FIRE PROTECTION			\$1,146.17
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$49.52
EXPENSE Descr GENERAL ADMINISTRATION			\$49.52
E 101-51400-210 LEGAL SERVICES	GODFREY & KAHN, S.C.	LEGAL SERVICES	\$984.00
EXPENSE Descr GENERAL ADMINISTRATION			\$984.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	IGL, DARLENE	REIMBURSE/PLANNING SESSION SUPPLIES	\$10.97
EXPENSE Descr GENERAL ADMINISTRATION			\$10.97
E 101-51400-215 PLANNING SERVICES	RUEKERT & MIELKE	SITE PLAN REVIEW	\$696.00
EXPENSE Descr GENERAL ADMINISTRATION			\$696.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr GENERAL ADMINISTRATION			\$1,740.49
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	JULY PERMITS	\$15,575.14
EXPENSE Descr INSPECTION			\$15,575.14
EXPENSE Descr LAW ENFORCEMENT			
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	SUPPLIES	\$2,210.84
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AUDIO IMPLEMENTS/GKC	EARPIECE ATTACHMENTS/NEW RADIOS	\$859.35
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$485.64
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	KITCHEN SUPPLIES	\$4.99
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF/SQ 1	\$45.66
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	CHARGING SYSTEM/BATTERY SQ 4	\$215.65
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	IDENTISYS	SERVICE TO ID MAKER PRINTER	\$118.75
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	KEIL ENTERPRISES	TRAINING/JOSWICK	\$195.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PERSONNEL EVALUATION INC	EVALUATION TEST	\$20.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/BESSETTE/RECHT	\$70.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/RODRIGUEZ	\$35.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	MEMO BOOKS	\$188.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	GUN CLEANING SOLUTION	\$61.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	BODY ARMOR	\$979.97
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	RADIO HOLDER	\$49.99
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	JULY PRISONER HOUSING	\$182.82
EXPENSE Descr LAW ENFORCEMENT			\$5,723.65
EXPENSE Descr LAWN ST (NIXON TO CHURCH)			
E 401-70415-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$2,731.48
EXPENSE Descr LAWN ST (NIXON TO CHURCH)			\$2,731.48
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (C031146 3)	BOOKS	\$93.06
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$103.54
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$24.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$5.03
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$325.71
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$31.36
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$9.45
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.12
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.12

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.24
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$90.33
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$150.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$123.78
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL MONITORING FIRE ALARM SYSTEM	\$350.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$114.51
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$93.05
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS/LARGE PRINT	\$75.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS	\$52.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	REPLACEMENT DISC	\$10.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAY-JULY ADDL IMAGES	\$12.08
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY ADDL IMAGES	\$47.56
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG GAS SERVICE	\$51.21
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WILS (WI LIBRARY SERVICES)	MEMBERSHIP FEE	\$199.00
EXPENSE Descr LIBRARY			\$2,051.73
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	COMPETITOR AWARDS & ENGRAVING	PLAQUES/PLATES	\$77.00
E 205-59100-305 EXPENSES-OTHER	SPOLAR STUDIO LLC	ICE AGE TRAIL PROJECT	\$11,500.00
E 205-59100-305 EXPENSES-OTHER	WEINHAMMER, PAM	WEBROOT SECUREANYWHERE	\$47.28
EXPENSE Descr LIBRARY SPEC EXPENSE			\$11,624.28
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-285 CONSTRUCTION COSTS	D.F. TOMASINI INC	INSTALL STORM SEWER	\$14,583.80
EXPENSE Descr MISC STORM SEWER REPAIR			\$14,583.80
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL MONITORING FIRE ALARM SYSTEM	\$350.00
E 101-51600-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	EMPLOYMENT NOTICE	\$100.00
EXPENSE Descr MUNICIPAL BUILDING			\$559.01
EXPENSE Descr PARKS			
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	PALLET CHALK	\$307.20
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$221.86
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RESTROOM	\$150.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	REARDON METAL FABRICATING	WELD BATTER BOX POLES	\$660.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	SUPERIOR CHEMICAL CORP	WASP/HORNET SPRAY/SOAP	\$693.78
EXPENSE Descr PARKS			\$2,032.84
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	PIN HOOK	\$87.49
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	STEERING PARTS	\$130.84

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	STEERING PARTS	\$119.17
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/HOOK MOUNT	\$182.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	STEERING WHEEL COVER	\$24.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS	\$73.91
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	STEERING PARTS	\$323.01
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	FILTER/SCREWS	\$19.67
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	SWEOPER BROOMS	\$234.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	SPRAY NOZZLE	\$44.08
E 101-53000-420 STORM SEWER	CHICAGO CONTRACTORS SUPPLY	FELT	\$12.00
E 101-53000-410 STREETS GEN MAINT	CHICAGO CONTRACTORS SUPPLY	FELT	\$12.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$627.21
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$674.62
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$524.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,275.78
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,240.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$748.68
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$856.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$754.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$419.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$718.86
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$811.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$838.85
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$484.61
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$575.21
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$524.63
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL MONITORING FIRE ALARM SYSTEM	\$350.00
E 101-53000-410 STREETS GEN MAINT	PARTS HUT HARTLAND	CHARGER FOR SAW	\$94.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	BATTERY FOR CONCRETE SAW	\$114.09
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TRACTOR TIRE	\$246.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	REPAIR TRACTOR TIRE/NEW TIRE	\$260.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	BUSH HOG WHEELS	\$277.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TRACTOR TIRE	\$2,822.14
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 08/02/16	\$126.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 08/09/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 07/26/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 07/19/16	\$126.00
E 101-53000-220 UTILITY SERVICES	TIME WARNER CABLE (3)	JULY-SEPT PHONE/INTERNET	\$397.78
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FILTERS	\$133.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	TIE RODS END #32	\$414.28
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY 5T LIGHTING	\$8,760.12
E 101-53000-360 VEHICLE MAINT/EXPENSE	WISCONSIN SHORING & SUPPLY CO	CLEVIS FOR LIFTING	\$32.00

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E 101-53000-420 STORM SEWER EXPENSE Descr PUBLIC WORKS	WOLF CONSTRUCTION CO INC	ASPHALT	\$66.73
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$26,759.40
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AVALON GRAPHICS LLC	MOVIE BANNERS/GOOD DINOSAUR	\$180.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AVALON GRAPHICS LLC	MOVIE BANNERS	\$180.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	PADLOCK	\$10.32
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	GLASS FUSING CAMP	\$100.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	CLASSICAL FENCING	\$302.40
E 101-55300-295 TRIPS	MEMONEE FALLS SCHOOL DISTRIC	BOOKWORM GARDENS	\$584.50
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	420 SAILING LESSONS	\$140.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	SAILING LESSONS	\$400.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$1,897.22
EXPENSE Descr RENSON RD (NIXON - CIRCLE)			
E 401-70045-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$2,731.48
EXPENSE Descr RENSON RD (NIXON - CIRCLE)			\$2,731.48
EXPENSE Descr REPAVE PATHWAYS - MILL PLACE			
E 401-76080-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	REPAVE PATHWAYS	\$2,439.90
EXPENSE Descr REPAVE PATHWAYS - MILL PLACE			\$2,439.90
EXPENSE Descr SEWER SERVICE			
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	AUGUST FEES	\$68,292.99
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG ADMN SERVICES	\$25.57
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	TIME WARNER CABLE (3)	JULY-SEPT PHONE/INTERNET	\$397.79
EXPENSE Descr SEWER SERVICE			\$68,716.35
EXPENSE Descr STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STUDY	\$5,517.70
EXPENSE Descr STORM WATER MGMT PLAN			\$5,517.70
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	AUG ADMN SERVICES	\$63.93
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	GASKET	\$94.00
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	VALVE	\$584.64
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOLT ELECTRIC INC	FUSES	\$96.11
E 620-53700-923 OUTSIDE SERVICES	JCH WATER METER TESTING	LARGE METER TESTING	\$3,456.00
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHEMICALS FOR WATER	\$2,649.75
E 620-53700-923 OUTSIDE SERVICES	PUBLIC SERVICE COMMISSION	RATE CASE STUDY	\$1,155.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	TIME WARNER CABLE (3)	JULY-SEPT PHONE/INTERNET	\$397.79
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY #3 PUMPHOUSE	\$1,337.75
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00

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E 620-53700-651 MAINTENANCE OF MAINS	WOLF CONSTRUCTION CO INC	ASPHALT	\$326.89
E 620-53700-651 MAINTENANCE OF MAINS	WOLF CONSTRUCTION CO INC	ASPHALT	\$162.11
EXPENSE Descr WATER UTILITY			\$10,348.97
			\$279,285.17

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
AUGUST 22, 2016**

Bartender (Operator's) License – expires June 30, 2018

Penny Myatt
Brandi Ruder
Tony Armeli

The Police Chief and Village Clerk recommend approval of the licenses listed above. All applicants have successfully completed the Responsible Beverage Servers Course.